



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KASTURBA GANDHI DEGREE AND PG COLLEGE FOR WOMEN
Name of the head of the Institution		Dr.P.Sunita
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04027802416
Mobile no.		9100700545
Registered Email		kasturbapincipal@gmail.com
Alternate Email		iqackgcw@gmail.com
Address		West Marredpally
City/Town		Secunderabad
State/UT		Telangana
Pincode		500026

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Ms .G. Sunanda			
Phone no/Alternate Phone no.		04027719641			
Mobile no.		9912936524			
Registered Email		kasturbapincipal@gmail.com			
Alternate Email		iqackgcw@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://kasturbagandhicollege.ac.in/wp-content/uploads/2020/08/AOAR-2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://kasturbagandhicollege.ac.in/wp-content/uploads/2021/03/Academic-Calender-19-20.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.1	2005	21-Sep-2005	20-Sep-2010
2	A	3.2	2012	21-Apr-2012	20-Apr-2017
3	A	3.33	2017	12-Sep-2017	11-Sep-2022
6. Date of Establishment of IQAC			18-Jan-2006		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	22-Oct-2019 1	10
IQAC Meeting	05-Jul-2019 1	10
Submission of AQAR for the year 2018-19	31-Dec-2019 1	5

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Aided Staff Salaries	State Government	2019 1	3782362

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

9

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

12. Significant Contributions 1. An intercollegiate fest "NAVARANG2K20" an Edutainment event was conducted on 2nd and 3rd March 2020 2. Two Certificate Courses Digital Literacy and Financial Literacy offered to Commerce students in collaboration with ICT Academy. ICT Academy is an initiative of the Government of India in collaboration with the state Governments and Industries. 3. An Equal Opportunity Cell was instituted to address the issues of differentlyabled students 4. The college is participating in Unnath Bharath Abhiyaan A flagship program of Ministry of Human Resource Development, Government of India and the institution has adopted 5 villages for their development in collaboration with

District Administration 5. Due to COVID 19 Pandemic, when Government of India had imposed lockdown to all educational institutions, the faculty of the college shifted from offline to online mode of teaching for continuity of classes. The faculty moulded themselves to this new norm exploring various video conferencing tools, overcoming hurdles and understanding and dealing with the technicalities for teaching effectively. 6. Institutional website was revamped and a team was constituted and assigned the responsibility of updating the website.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Curricurulum Delivery to be in accordance with framed POs , PSOs and COs	Faculty and Students were communicated of the revised curriculum and the electives offered The teachers are practising the same to accomplish the goals set in the beginning of the year.
Renewal of Star Health Insurance scheme to the staff	Insurance scheme was renewed
Revamp Website of the college	The website of the college was comprehensively revamped with many new inputs, and changed patterns of information so that it became more attractive, informative and userfriendly.
"Feedback from stakeholders to be collected on quality parameters related to curriculum, teaching, learning and evaluation processes."	"Feedback Questionnaire is re-designed. The feedback from Students, parents, teachers and alumni are collected online and analysed. "
Annual activities of Alumni Association to be conducted	Alumni Meet was conducted which was a platform for exchange of ideas. Alumnus Ms.Geeta Panda was felicitated
Conducting Guest Lectures/ Seminars / FDP / Workshop	Organised Guest Lectures/ Seminars / FDP / Workshop at Department and Instutional level. These Seminars /Wokshops helped in enhancing subject knowledge and also made aware of recent advances in the subject.
To Organise an Inter-collegiate Fest	NAVARANG 2K20 - An inter collegeiate Fest was organised by the college which drew many renowned institutions and individuals.
To focus on Hostel Maintanence	The strength in the hostel has increased accordingly the amenities/facilities/staff were considerably increased. A Hostel Committee was formed for the smooth functioning of the hostel and mess facilities

" To have Eco-friendly awareness programs "	Events like Haritha Haaram, Ganesh Immersion, Plastic Free awareness campaign were carried out by the Green Club of the college
Community Connect activities to be carried out	Various Community Connect activities were conducted through various Departments, Clubs , NCC and NSS of the college
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	30-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Management Information System(MIS) is useful in improving the efficiency of college administrative activities. It focuses on data collection, data entry, organizing and storing of data, processing and analyzing of the data and generating various reports. Yes, our institution has implemented MIS partially with National and State level portals. Admission of the students into the college is through Degree Online Services Telangana (DOST) which is a unified, online degree admission system for students in Telangana, by the Government of Telangana and the website for the same www.dost.cgg.gov.in . The institution is affiliated to Osmania University and students seeking admission for Bachelor's degree in colleges under this University register in this portal. The admission form is available online. Students fill in the admission form and submit the same to the college. The online receipt and the details of the confirmed students is collected from DOST portal and is

further maintained in college as an Admission Register. These students are allotted unique numbers as Hall Ticket numbers by the University. Any correspondence with the Affiliated University is maintained through the Osmania University website www.osmania.ac.in. Colleges under University jurisdiction are given a login id for correspondence. The Internal Assessment marks and the Annual Practical Examination marks are uploaded via college login in the official site www.osmania.ac.in/collegelogin.php. The official login is further used for uploading the faculty details and the subjects they handle every semester, to fill in students examination application form (EAF) , downloading Hall tickets. Any corrections or modifications to be made with respect to faculty or student details are to be done at EDP section of Osmania University. The students can check as well as print their semester results online using the University official site. The students eligible for Government scholarships register themselves at www.telangana.epass.cgg.gov.in and their details and correspondence are maintained in the college. Students are provided additional support for various online services through esamachar desk available in the college premises. Biometric way of attendance is followed for Teaching and nonteaching staff . The Administration department makes use of software applications developed by the inhouse faculty for services like preparing and printing Transfer certificates, Calculation and printing Salary statements of the Staff. The Administration departments a) updates the details of the eligible staff in the Employees' State Insurance Corporation (ESIC) portal www.esic.in and corresponding amount is transferred to the concerned account of the ESIC for the medical benefits of the staff. b) Deducts amount from salaries and corresponding amount is transferred to Employees Provident Fund (EPF) account using www.epfindia.gov.in portal. c) • The professional tax amount deductions of the staff updated through www.tgct.gov.in portal. Accounts

department uses Tally software for maintaining ledger records under separate financial headings for auditing purpose .

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1 Curriculum Planning & Implementation The institution is affiliated to Osmania University and adheres to curriculum stipulated by the parent university. As per the Almanac given by the university, the institution prepares the academic calendar. The institution has an Academic Committee comprising of Academic Coordinator & Faculty-wise coordinators. The Academic coordinator is a liaison between Institution and University. The faculty coordinators and Head of each departments formulate work schedules, prepare Academic Calendar, class-wise time-tables, class room allotments, conduct internal examinations, evaluation and upload of marks, informing students of any notifications from University etc. The Principal conducts a meeting with the Head of Departments to discuss curricular related activities for the effective curriculum delivery. After this planning is done, the implementation of the Academic calendar, subject allotment, class-wise timetables, class room allotment is considered after discussion with the faculty. The Academic coordinator informs the coordinator and HOD's of the department to conduct Internal Assessment on dates prescribed by the University. Teachers are oriented to execute the plan and are also encouraged to use ICT enabled teaching practices , participative, blended, experiential teaching-learning modes apart from traditional lecture methods to impart the Curriculum. To make curriculum delivery from content driven to learning centered, student seminars, project based assignments, internships, hand-on-training are implemented. Curriculum enrichment practices like debates, newspaper clippings, Audio-Videos, Documentaries of issues are undertaken. Students are encouraged to present articles on burning issues, do Role Plays, Skit, Participation in College Assembly. Powerpoint Presentations, Quote of Research articles, internet searches, quiz, lectures by giving daily life examples helps the students to improve their communication skills, voice modulation and better understanding of their subjects. Mentoring and counselling systems are focused to improve the academic performance, behavior and etiquettes and active participation of students in the curricular and co-curricular activities. Exhibitions and workshops are conducted each year to nurture entrepreneurial and creative skills. In order to make curriculum delivery more holistic and effective, the institution offers skill-based / value-added certificate courses, encourages enrollment in online courses from SWAYAM etc. In addition to the curriculum various Competitions like Literary, Poster presentation, Quiz, Debate, Seminars are conducted to nourish capabilities of students and keep them abreast with the current scenario. Remedial classes are arranged for the slow learners and encouragement and support is given to advanced learners to pursue their interest. Orientation programs are conducted to the newly recruited faculty to help them understand the environment of the college, syllabus, evaluation process, club activities and various programs conducted in the college. Each year Alumni meet is conducted to facilitate and continue the connect which also helps in identifying job market needs. Documents maintained in the process are Almanac, Academic Calendar, Syllabus, Department-wise Workload statements, Class Timetables, Teaching Dairies, Subject-wise

attendance registers , Teaching Plans, Department-wise Minutes of Meetings, Marks register, Department Wise Library Books Register, Accession register, Students project reports, Remedial Class Register, Study Material, Question Banks, Student Results, Student Internships Record, Department-wise Events Register, Parent-Teacher Interaction Register.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Digital Literacy	NA	21/01/2020	3	Employability	Basic Knowledge on Computer

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Employability Advantage	24/09/2019	109
Data Science (Artificial Intelligence) with Python	20/01/2020	86
Employability Skills	20/01/2020	70
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	FIELD PROJECT ON Mushroom Cultivation at NIRD	15
MSc	Field Project	45
MBA	Field Project	112
BSc Nutrition	Internships	27

BSc	IPM Techniques	10
MSc	Internships	6
MA	Field Project	3
MCom	Field Project	43
MCom	Internship	1
BSc	Internship	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>1.4.2 FEEDBACK Periodical feedback is a cornerstone of the assessment process. The college collects feedback on various curriculum aspects and teaching-learning process from different stakeholders since it has a positive influence on the institution's effectiveness. The feedback collected from the individuals is analyzed and taken into consideration for the overall development of the institution. Students: Feedback obtained from the students is considered as vital for the development of any educational institution. The Students' Feedback is collected in a formal and informal manner. Formal structured questionnaire includes the curriculum structure, learning environment, faculty performance, Support Services, infrastructure and overall functioning of the college. Students are also encouraged to voice their dissatisfaction informally with respect to faculty, services offered or infrastructure and if they are subjected to any kind of inconvenience, their grievances are addressed immediately. The formal questionnaire is analyzed and corrective measures are immediately taken by the HOD/Principal. Suggestion boxes are placed in strategic areas in the campus. The boxes are opened by the Office Superintendent. The Principal and Coordinators read the suggestions and necessary action is taken. Teachers: Feedback from teachers is obtained on the curriculum content and design, teaching and learning resources, support provided by the institution in upgrading the skills and qualification, FDPs and research and also on the assessment of students and evaluation process. The feedback obtained is analyzed and then a meeting is held to discuss the issues. The faculty give their inputs relating to the issues on curriculum content and design in the meetings of the BOS at respective colleges/ universities. Alumni: Alumni feedback is valuable as it provides the inputs regarding improvement in facilities and employability of the students. Feedback from Alumni is obtained during Alumni meetings in the college in the form of a formally designed questionnaire relating to teaching methodology, Add-on Courses, extracurricular activities, co-curricular activities, placements and environment of the college. The alumni are invited to the campus to deliver lectures/ seminars, TED talks and their suggestions are considered for continuous development of the institution. Parents: Feedback from parents is taken at the end of each semester through a structured questionnaire relating to their views on the</p>

institutional facilities provided to their ward, safety and security, quality of teaching and learning process, placements, counselling and guidance. Their suggestions provide useful insights for the improvement of College. Feedback is analyzed and in the Parent-Teacher meetings, the Head of the department addresses their concerns and clarifies their doubts if any. Parents of specially advantaged students are given importance as well. Meetings are conducted and if there are any suggestions given by the parents, then it is immediately implemented.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ESL	30	16	16
BA	EPP	60	44	44
BCom	GENERAL	181	177	174
BCom	COMPUTER APPLICATION	180	180	178
BCom	TAX PROCEDURES	50	30	30
BSc	MPC	40	15	15
BSc	BZC	60	46	46
BSc	MZC	15	15	15
BSc	MBC	40	37	36
BSc	MSCS	80	79	79

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2319	639	72	29	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
101	101	13	10	1	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Student Mentoring System is available in the Institution. The mentors' role is to help the mentee strengthen their abilities, recognize their skills and interests and assist them in thinking through and accomplishing long term goals. This system enables in bridging the gap between the Teachers and Students The institution offers an efficient mentoring system through which every student has access to their class incharge teachers who serve as their mentors. This system creates a better environment in the college, where students can approach teachers for both academic and personal guidance. The aim of student mentor-ship is to strengthen the teacher-student relationship, improve student's academic performance and attendance, to minimize student's dropout ratio, to monitor the student's regularity and discipline, to enable the parents to know about the performance and regularity of their wards. Students upon admission are allotted class incharge teachers and periodic meetings with the student are held. Students issues are identified through one-on-one talks and discussions with them. Faculty also keeps in touch with the students through WhatsApp groups. Mentors monitor their academic performance and attendance in each semester. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Mentors also focus on overall development of students, by encouraging them to channelize their inner talents. They motivate the students to participate in inter/intra collegiate events, undertake seminars, attend conferences, encourage them to enroll in NCC, NSS, Sports, thereby building their confidence (spirit) and sportsmanship. Mentoring is also done with respect to Curriculum – Regarding attendance and performance in present semester and overall performance in the previous semester, Practicals/Lab – Regarding practical approach of the subject, Do's and Donts in the lab., Psychological - Regarding emotional and exam stress related issues. Career Guidance – Regarding professional goals, selection of career and higher education, Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth Parents are called if necessary and the issues are addressed maintaining their privacy. Professional Counsellors are also invited on campus occasionally. Students with personal/family problems if any, are given counselling and support by a professional counsellor. Parent-mentor meetings are conducted and if any parents are visiting the department for any counseling or for clarity, the issues are always addressed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2958	101	1 : 29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
101	101	0	15	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.P.Sunita	Principal	Degree of Doctor of Philosophy (Ph.D) in Hindi
2019	Dr. M.Shalini	Associate Professor	Degree of Doctor of Philosophy (Ph.D) in Computer Science
2019	Major Jayasudha	Lecturer	Platinum book of world excellence, Mayuri arts academy
2020	Major Jayasudha	Lecturer	Acharya shiksha sanmmam 2020, World

			book of record , US, CEO fun2learn
2020	Major Jayasudha	Lecturer	Mahila shiromani award -2020, Telangana citizen council
2020	Major Jayasudha	Lecturer	Best service National award, Finance Minister, Telangana
2020	Dr.Rajshree	Vice Principal	Certificate of Appreciation from DOBARA(198/2017)
2020	Ms.Sajida Khatoon	Assistant Professor	Certificate of Appreciation from DOBARA(198/2017)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	111	I/I	11/11/2019	02/08/2020
BCom	405	I/I	11/11/2019	02/08/2020
BSc	467	I/I	11/11/2019	02/08/2020
BA	111	III/II	11/11/2019	02/08/2020
BCom	402	III/II	11/11/2019	02/08/2020
BSc	467	III/II	11/11/2019	02/08/2020
BA	111	V/III	11/11/2019	02/08/2020
BCom	402	V/III	11/11/2019	02/08/2020
BSc	467	V/III	11/11/2019	02/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation process is applied to students and is also extended to Faculty and Non-teaching staff. However, the period of evaluation differs between them. Students : CIE is done based on theoretical and practical knowledge. Student's are assessed based on various ways- classroom assignments, surprise tests, mcqs, quizzes, open book tests, providing small tasks, seminars to evaluate writing, speaking, problem solving, creative thinking, analytical, research skills of students. Topics are given in advance and students are asked to gather information to gain conceptual knowledge and have an open discussion in the next class. Subject related topics are assigned to gain practical exposure in the form of projects which inturn helps to develop leadership skills, team building abilities, present and analyse social issues. The projects are designed either individually or group-wise. Faculty: CIE is done on pre designed parameters like regularity to college, punctuality to classes, completion of syllabus, communication skills, ability to teach the subject.

They are also evaluated in terms of their ability to improve their professional competence by attending orientation programmes, refresher courses, participation in seminars and conferences, paper presentation and publication or when they are invited as resource persons to deliver lectures, motivational speeches etc. The periodicity of evaluation is once every semester.

Administrative/Non-teaching staff: CIE is conducted by the Office Superintendent informally. The immediate superior oversees the work of the subordinators and to counsels them as and when needed. In case of serious grievances the matter is taken up to the Head of the institution to be resolved.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares an academic calendar based on Almanac of Osmania University in the beginning of each year. The Almanac specifies tentative dates for commencement of Theory classes, internal assessments, end-semester theory and practical examinations and vacation. This is communicated to all the Departments and is informed to students. Principal holds a meeting with the Academic Coordinator of the institution, Head of all Departments to discuss and devise schedules based on Almanac. Institutional academic calendar also includes dates for commencement of classes, internal assessments, Annual Competitions, National festivals and tentative dates for annual celebrations like Freshers day, Farewell to Final year students, Teachers day, Annual day, Batukamma Festival, Intra-collegiate competitions etc and also includes commemoration of important days like National Mathematics Day, Statistics Day, Yoga Day, Library week, National Consumer Day etc. Academic Coordinator, faculty coordinators, Head of all Departments formulate class-wise timetables. Classrooms are allotted and arrangements are done for smooth conduct of classes and internal assessments. Regularity to classes is a main criterion to write the internal exams and end semester exams. The classes are conducted and the faculty ensures the entire syllabus is completed before the last date of instruction. Internal papers are evaluated and marks are uploaded on the website of the university. Any change in almanac is always communicated to the students by their respective class incharge teachers. Practical exams, end semester exam dates are notified on OU website and students are intimated the same.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kasturbagandhicollege.ac.in/p-o-p-s-o-c-o/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
457	BSc	MZC	12	12	100
467	BSc	MSCS	68	55	80.88
401	BCom	GENERAL	97	63	64.95
111	BA	EPP	30	27	90.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kasturbagandhicollege.ac.in/wp-content/uploads/2021/03/SSS-19-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Field trip for IIIyr to CDFD	Microbiology	09/07/2019
2-day workshop on Mushroom cultivation at NIRD	Microbiology	09/08/2019
Orientation program by Acumen on Industrial connect	Microbiology	20/01/2020
Seminar-Microbes, Pharmaceuticals IPR by Dr. Sripathi Rao Kulkarni	Microbiology	30/01/2020
Bioclub activity on IPR	Biotechnology	13/02/2020
Relevance of information technology as a career option in current scenario	Physics Electronics	30/05/2020
Workshop on "Survey Data Analysis using SPSS"	Statistics	28/12/2019
Seminar on sampling techniques and Survey Research	Statistics	30/10/2019
"Statistics and Agriculture" By Prof. A. Dandapani	Statistics	27/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Consolation prize in National level slogan writing competition	Shivani Shukla	Telangana tribal welfare residential degree college for women	05/06/2020	Student

Consolation prize in National level online poster competition	P.Meghana	Telangana tribal welfare residential degree college for women	07/06/2020	Student
Second prize for video making on Positive impact of lockdown on Environment	U.Ramya jyothi	St.Ann's College for women	30/05/2020	Student
Second Prize In Paper Presentaion	M.N.V Vaishnavi	Two day national seminar on environment biodiversity climate change and human health at Nizam college, Hyderabad	25/09/2019	Student
First award at international level	Ms.T.VARALAXMI	Foresight college of commerce and vincent college of commerce pune in association with confideration of Indian universities	06/06/2020	Teacher
Second Best Paper Presentation	Ms. Sushma Ms.Sajida Khatoon	Vignana Institute of Arts Science	07/02/2020	Teacher
Invisible Ballot battle competition	P.Meghana	St.Anns College	19/12/2019	Third Prize
Rangoli competition on Immunity-freedom against diseases	D.Prasanna Laxmi	Microbiological society of India	31/08/2019	Student
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PG Department of English	2	5.61
International	Zoology	1	0.33
International	Biotechnology	2	5.5
National	Electronics	1	4.3
National	Microbiology	1	4.35

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Business Management	2
Microbiology	1
Computer Science (UG)	6
Commerce	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effectiveness of Digital Marketing on Consumer buying behavior	Author: Ms.Sushma Co-Author: Ms. Sajida Khatoon	Title of journal: international publication on Multidisciplinary subjects for research-ii vol-1	2020	1	Kasturba Gandhi Degree PG College for Women	60

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
NIL	NIL	NIL	2020	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	61	509	138	360
Presented papers	5	10	2	2
Resource persons	1	0	0	7
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Birth Anniversary of Mother Teresa	Sundariah Vignana Kendram baghlingampally	1	55
Independence day celebration	Raj bhavan with ESL Narsimha Reddy	1	35
Celebration of Kargil Vijay Divas	NCC	1	40
Saplings plantation	KGCW , Maredpally	10	55
Awareness on ozone layer	Global piece foundations	1	60
Awareness programme on girl safety	SHE TEAMS	10	50
Swachh bharat	KGCW, NCC	1	60
Fit in India	KGCW , NCC , SPORTS	1	20
Aatma nirbhar bharith Vocal for local	NCC Cadets ANO	1	100
Awareness on corona virus	KGCW / NCC Cadets	1	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Spreading cheer	Certificate of	DOBARA	40

and happiness

recognition

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Women Safety	Leo club, sitafalmandi	Awareness programme on girl safety	1	26
Awareness programme on girl safety	Central government of India	Folk Dancing	1	50
Harita Haram 8/8/2019	State Government	Plantation of Trees in College Premises	2	50
Industrial visit 08/08/2019	NGO	Structure of Organisation and its Functionalities	2	70
Eye Camp	Department of Zoology in Collaboration with Sai Jyothi Optical on 5/02/2020	Free Eye Camp open for staff and students	3	51

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	1	NA	1
Faculty exchange	1	NA	1
Faculty exchange	1	NA	1
Faculty exchange	1	NA	3
Faculty exchange	1	NA	2

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3.5.2 – Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Akshyapatra	Sigma India Pvt	06/01/2020	10/01/2020	06

		Ltd			
Subject Expert	ERTIGA	Centre for positive Learning	12/07/2019	19/08/2019	02
Internship	Internship	Physitech Electronics	01/02/2020	28/02/2020	05
Training Workshop	Training Support	Mahindra Pride School	20/01/2020	25/01/2020	Faculty Student
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Result Based Learning	20/01/2020	Value-added course on Data Science (Artificial Intelligence) with Python	86
SKILLSTRIDE ACADEMY	22/10/2019	To provide workshops to Degree Students	200
Subject Expert	12/07/2019	Centre for positive Learning	2
Sigma India Pvt Ltd	07/11/2019	Internship	6
Acumen Eduventures Pvt Ltd	22/04/2019	Facilitating Factory visits	40
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2094990	3079149

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
New Gen Lib	Fully	3.1.4	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27921	214621	541	112733	28462	327354
Reference Books	6981	53655	108	28183	7089	81838
Journals	26	48890	1	16650	27	65540
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	326	8	4	3	0	15	20	40	0
Added	30	0	0	0	0	0	0	0	0
Total	356	8	4	3	0	15	20	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
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1960000

1218863

6185263

8668274

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a structure in place to manage and use physical, academic and support facilities to ensure their optimal use. Physical: Policies relating to infrastructure are taken care of by the Parent bodies. The college makes budgetary provision for maintaining and utilizing the campus infrastructure. Different committees are instituted for smooth functioning of the college. A review of available facilities are done and requisitions taken from departments for any additional/upgradation of facilities. Management is notified of requisition and action is taken accordingly. Caretaker and class IV Staff take care of cleanliness of classrooms, laboratories, library, gardens, playgrounds and surroundings, regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns etc. The office looks into the general maintenance and complaints related to AC, furniture, fixtures, plumbing, electrical work, civil works etc. The majority of complaints are resolved by the inhouse staff and If required, the experts are called. The campus is under CCTV Surveillance. Auditorium and Seminar Halls are used for cultural programmes, Seminars, Conferences etc. The details of bookings are recorded in the diary for reference. The College has a fully furnished and man-powered hostel building accommodating more than 200 inmates. The Hostel Committee looks after its overall maintenance Academic : Academic schedules are designed to use laboratories and classrooms optimally. Head of the departments, faculty and support staff are given the responsibility of maintenance of equipment and laboratories of respective departments. The College has ventilated and spacious classrooms with sufficient provisions of fans, tube lights and facilities for both conventional and modern methods of teaching. Classrooms are allotted as per the Time-Table. These classrooms are also used for University Examinations, competitive Examinations, Guest Lectures, Trainings, Workshop, annual competitions etc. ICT enabled rooms are also used for seminars and guest lectures. Do's and Don'ts display boards are placed in the labs. Lab Administrator maintains log book, stock register etc. Regular maintenance of Computer Laboratory equipment and updating of softwares is done by System Administrator. Computer Laboratory is also used for conduct of placement services and online evaluations. Support: Library caters to the academic and cocurricular needs of the students and staff. It has an open access system where the process of issuing and returning books is computerized. All books in the library are barcoded. Students have barcoded identity cards. The college UG Library is using New Gen Library Software which is fully automated. It is used for charging, discharging, Technical processing of books., In addition to normal working hours, the library remains open for extra hours during exam. Pest control is done in the library on a monthly basis. Annual Stock verification is conducted by the faculty of the respective department at the end of academic year. It also facilitates Inter library loans. The College has playground and facilities for both indoor and outdoor games. A Gymnasium with adequate equipment and machines is also available

<https://kasturbagandhicollege.ac.in/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	POST MATRIC SCHOLARSHIP, PRIVATE	1459	11514920

	SCHOLARSHIP (TRUST)		
Financial Support from Other Sources			
a) National	MERIT SCHOLARSHIP	148	1480000
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Spoken English Course for PG Students	03/02/2020	20	PG English Faculty
Soft skills	24/10/2019	109	Disha Training Consultancy
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counseling for BA Students by Departments of Political Science, History, Sociology Public Administration	0	180	0	0
2020	Career Counselling in collaboration with GSI by Chemistry	0	90	0	0
2020	Relevance of information technology as a career option in current scenario by Electronics	0	150	0	0
2020	"Emerging	0	150	0	0

	trends in Data Science and its applications" By Prof. Balakrishnan by Department of Statistics				
2020	Career Guidance by Mathematics	0	147	0	0
2020	Career Guidance	0	110	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
SRI CHAITANYA TECHNO SCHOOLS	22	18	iPOWERFOUR TECHNOLOGIES PVT LTD	5	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Sc (MScS)	Statistics	Aurora Degree and PG College	MSc(Statistics)
2019	7	B.Com	Commerce	Omegha Group of Institutions	MBA
2019	1	B.Sc	Computer Science	Andhra vidhyalaya	M.Sc.computer science
2019	1	B.Sc	Microbiology	Jahanavi P.G College Hyd-1	M.Sc
2019	4	B.Sc		University	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
NET	1
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-Collegiate Tennikoit Tournament	Institutional Level	4
literary Cultural Competitions	Institutional Level	450

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	4th place	National	1	0	11111867 2062	Sirisha koudaka
2020	Ist Place in Classical Solo Danci ngPlace	National	0	1	11111725 8024	Tejsawini chalrabort hy

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The objective of student's council is to involve the students in academic, co curricular and extracurricular activities which help in their comprehensive development. The student council comprises students representatives, staff, Principal to work in coordination towards efficiency of the institution. Class representatives of each class are elected based on their leadership skills, who are affable and are regular. They act as an intermediate between the students and faculty. After commencement of every academic year, fresh committees for Clubs and committees are formed. The final year student representatives play the role of leaders and guide the other members of the council. The student council undertakes enormous responsibilities like: The senior members ensure that the junior-new entrants are not subject to ragging. They organize fresher's party, welcome them into the institution and the newly elected representatives are inducted into the council. They undertake and assist the institution in organizing and conducting events throughout the year like intra college competitions, seminars, club activities, workshops, plan and implement

activities like Haritha Haram, Swachh Bharath , outreach programmes, Celebrations of national festivals, organising weekly assembly, Annual literacy competitions. They also assist the faculty in outdoor activities like field trips, picnics, excursions, community connect activities etc.. The juniors organize a well planned farewell party for final year students. The college has representation of students in academic and administrative committees like Student Advisory, Library Advisory, Sports NCC, NSS, Cultural, Grievance Redressal, Feedback, Cafeteria. Being part of these committees, students get an opportunity to nurture their creative skills, get exposed to social behaviour, learn time management, enhance communication skills and managerial skills which in turn builds their personality. The Student Grievance committee addresses student grievances and maintains harmony and discipline among the students. The cultural committee students coordinate various cultural activities and events throughout the year. The students are part of planning, implementation and execution of all cultural activities. The Student council members with Alumni association members, NCC NSS students undertake community service. They regularly visit old age homes, orphanages, help differently-abled children by providing them with necessities. It is an annual practice since many years that part of profits made out of entrepreneur club are donated to these organisations through the student council. The IQAC special fee committee and library advisory committee have student representatives who are final year student council members. Most council members are also presidents of clubs like Entrepreneur club, Green club, Consumer Club, Literary club, Maths club, Cultural club etc., These clubs have faculty members as coordinators and they elect the President and Vice-president from the student council. These members sustain the balance between the clubs and ensure smooth conduct of club activities on campus. Sports and NCC student council actively participate in various sports in intercollegiate, interuniversity, state, national and International level. They also assist in organising these events.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Reminiscence - An Alumni association of the college is a Registered Body bearing the registration number 1040. Reminiscence represents sweet memories of enthusiastic efforts of a group from Kasturba Gandhi Degree and PG College for Women to celebrate their journey from being students of this esteemed institution to now being proud faculty. This initiation was done under the Guidance of former Principal late Shri Dr. A.Vidya Rani. The institution was accredited by NAAC in the year 2005 and as per recommendation of NAAC, an alumni association under the name "Reminiscence" has been registered in the year 2008. The objectives of the Association are: a. To maintain the contacts of the Alumna with the almatmater. b. To encourage relationship between the past and the present students of the Institution. c. To keep the alumna informed of the growth and development of the Institution. d. To give an opportunity to the old students of the Institution to take part in the responsible task of maintaining the culture of the Institution. e. To encourage the Alumni to take interest and contribute in the development of the Institution. The institution had its first alumni meet on 1st December 1997 with 180 members as participants which has since then became a practice. Since then the association is active and aspires to contribute in some form to its almatmater. Presently, it is a matter of pride for the college that 34 alumna members work in the capacity of faculty and in administration. These members constitute an alumni committee. The President, Secretary, Treasurer are nominated and elected on seniority basis for the committee. This committee along with members shoulder the responsibility of the alumni association. In the year 2011 a magazine "Gnapika " was released by Reminiscence capturing glorious years of college which had

inputs of awards, accolades and spectacular achievements of our students since the inception of college. With the consultation of Management, Principal and Coordinators, an alumni meet is conducted annually. Information is communicated to the alumni through social media platforms, word of mouth, email, personal calls. The alumni event is chaired by the Principal and organized by the inhouse alumna. The auditorium is filled with invitees who eagerly and enthusiastically meet their peers, seniors, juniors, teachers and other support staff. They enquire about each other and share their experiences, innate feelings and memories. The invitees are entertained with cultural activities, games, visual presentations. Activities conducted by the association includes: inviting eminent alumni members to visit the college and share their experiences on campus and off campus, conducting several events like Guest lectures, Seminars, Awareness programs, Health camps for the benefit of present students. Alumni contribute in the form of money, Intellectual knowledge and work experience for the benefit and exposure of the students. Alumni members along with other staff of the college visit nearby orphanages and contribute stationery items like books, pens, pencils and also give food items like rice, snacks, fruits etc. on a regular basis.

5.4.2 – No. of enrolled Alumni:

3782

5.4.3 – Alumni contribution during the year (in Rupees) :

32145

5.4.4 – Meetings/activities organized by Alumni Association :

1. Felicitation of Alumna Ms.Geetha Panda, presently working as Head (IT India) Novartis Pvt Ltd on 23/09/2019. 2. Donated Food for one complete day to the Orphanages by the Reminiscence Members: Abhay Aavishkaar Amruthavarshini School for the Deaf, West Marredpally on 23/11/2019. b. Oral School for Deaf Orphanage, West Marredpally on 24/11/2019. 3. Reminiscence Members organised intercollegiate Literary Competitions "Vidyanjali" as a tribute to the institutions former Principal late Dr.A Vidya Rani on 9th and 10th January 2020.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institution is one among the 18 institutions governed by the OGA and Exhibition Society since 1973. It has always been an institution which respects the ideals of democracy and this is reflected in its decentralized and participative management way of functioning. Interest of stakeholders is considered in the decision making. Day to Day administration at the academic and office level is decentralized and participative. Practise 1 : The institution has a committee comprising of Academic coordinator and discipline wise coordinators who undertake responsibility of all the academic activities of the institution. Academic Coordinator is the liaison between the University and the Institution and is in regular contact with the University Academic Section. The Academic coordinator has the flexibility in planning and organizing activities related to academics. She holds number of key responsibilities like counselling parents and students during admission via DOST, furnishing data regarding course combination, strength and fee details as and when required by the University for updating under DOST, preparing class timetables, scheduling of class rooms, schedule, conduct and later on submit marks of internal assessments and practical examinations as per University

guidelines, submitting faculty details of the subjects handled by them to the university before EAF (Examination Application Form), coordinating with parents for any discrepancies with respect to academic documents. Every class has incharge lecturer and they are constantly in touch with student counselors who are representatives of their respective class. There is a strong nexus between student , student counsellor , class incharge lecturers and discipline coordinator. The Academic Coordinator works with this nexus for any student related information like communicating examination fee payment dates , scholarship disbursement, commencement of internal, annual practical and theory examinations dates etc. Similarly the institution has cultural coordinator, club coordinators, NCC and NSS who have direct access to this nexus . All the activities are conducted in a systematic and smooth manner. adaptability in arranging and sorting out coordinating exercises Practise 2: Office Administration also practices decentralized and participative form of functioning. The Chief Operating Officer (COO) in accordance with the Principal overviews and takes decision about day to day office matters. The COO has the flexibility to carry out works in coordination and consultation with the administrative staff. The job description includes responsibilities like student fee collection and depositing in bank, Salary calculation and pay bills generation, maintenance of leave records of employees, maintenance of ledger, cash books, petty cash records, statement preparation with respect to audit work, assignment of works like campus cleanliness, repairs and upkeep of infrastructure to class IV employees, correspondence with Affiliating University, Commissionerate of Collegiate Education, Employees Provident Fund Organisation, Employees' State Insurance and other government offices. Apart from routine matters, every major decision pertaining to the institution is taken in the governing body meetings convened by the Chairman, Office bearers and Governing Body members in the presence of the Principal of the institution. After due deliberations and discussions, a decision will be arrived at and the procedure is duly recorded.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The institution follows the curriculum framed by it's affiliating body - Osmania University. University adopted CBCS system at UG level and has revised syllabus accordingly. Faculty who are BoS members give suggestions in framing the curriculum. In addition to the regular curriculum college offers value added and certificate courses in collaboration with external agencies.</p> <p>Students are encouraged to register online for certificate courses in their area of interest. The departmental club activities facilitate Practical, Conceptual and Experiential learning.</p> <p>The IQAC ensures effective implementation of the curriculum by conducting periodical meetings with academic coordinators and head of the departments</p>

<p>Teaching and Learning</p>	<p>The IQAC facilitates in improving Teaching and Learning practices using ICT tools essential to upgrade the quality of education. Faculty are motivated and supported financially to improve their teaching skills through attending National and International seminars, conferences, workshops, Refresher courses, FDPs. Faculty disseminate their knowledge to students making use of PPTs, study materials, exhibits and handouts. Students are encouraged to present papers and give seminars at different forums. Teaching and Learning is also facilitated through departmental clubs, College General Assemblies, interdisciplinary activities, Guest Lectures, Workshops. Suggestions from stakeholders is considered for improvising teaching learning activities</p>
<p>Examination and Evaluation</p>	<p>Examinations and Continuous Internal Assessment are conducted as per Osmania University guidelines. The schedule of internal examinations is made known to students through announcements and time tables are displayed in Notice-board. Examinations are conducted and faculty are assigned invigilation duties and are instructed to ensure that no malpractices takes place. Internal assessments constitute 20 marks of the overall score and final exam constitutes 80 marks. Evaluation of Internal Assessments is carried out by faculty of the college and University takes care of evaluation of final examinations. At the institutional level, students are evaluated on basis of surprise tests, quiz etc.</p>
<p>Research and Development</p>	<p>Kasturba Integrated Research Centre(KIRC) was established with an objective to nurture research culture in the college. The infrastructure is opened for use by both faculty, students and also for collaborative work with other institutions. Faculty and students are encouraged to undertake minor and major research projects. This research centre aims at providing distinctive and distinguishing educational experience to students. This objective will enable students to compete with others and this inturn will enhance their academic performance.</p>

Library, ICT and Physical
Infrastructure / Instrumentation

The College Library uses New Gen Library Software (Version 3.1.4) for charging, discharging, Technical processing of books etc., Two Systems are dedicated for OPAC (Online Public Access Catalogue) services. Library uses Bar code system for books and student ID Cards. The college has ICT facilities like Computer laboratories, LCD Projectors, Smartboard, internet connections for teaching and learning. The college has spacious classrooms, well equipped labs, staff rooms, rest rooms, safety measures like Fire Extinguishers, CCTV surveillance, lift etc for benefit of students and staff. The college takes care of up keep and maintenance work with respect to infrastructure on the basis of departmental requirements.

Human Resource Management

Human Resource Management in the institution aims at attracting, developing, retaining and motivating faculty - both teaching and nonteaching, in order to achieve institutions objectives. The permanent faculty are inducted into the institution through a selection committee. Thereafter, the Head of respective departments orient the new Faculty with the rules, regulations of the institution and their job description. Adequate incentives in the form of pay, leaves, career enhancement opportunities are provided to enhance their level of job satisfaction. Non Teaching staff are employed by the Office Superintendent after consultation with the Management and Principal. They are oriented with the rules of the institution and are given their duties. To ensure effectiveness and smooth functioning of the institution teaching staff and nonteaching staff work in coordination. Rules pertaining like dress code, leave rule (Casual Leave, Earned Leave, Medical Leave etc.), Summer Vacation, Maternity Leave benefits, PF, ESI, Health Card are explained to the new recruits. Faculty are entitled to summer vacation pay after their first year of service in the institution.. Faculty attending FDP, seminars and workshops are treated as on duty for the said period. Grievances of staff if any, are resolved by their immediate superiors. In case if it is not

	settled, then issues are taken to the management for them to arbitrate.
Industry Interaction / Collaboration	<p>The Institute enters into MOUs with reputed organizations with an intention of imparting quality education. Value-added courses and Certificate courses are conducted in collaboration with training agencies. By signing an MOU institution with the help of industries provides training to students on employability skills, offering internships, conducting workshops, organising factory/industry visits etc.</p> <p>By these collaborative activities students understand work culture, are able to apply the subject knowledge, get practical exposure which in turn helps them to be placed in a better position.</p>
Admission of Students	<p>Students seek admission into the institution through the official portal DOST, regulated by the Government of Telangana. Students need to apply online and are allotted seat in an institution based on criterias like percentage of marks, choice of the institution they specify in the online application form, Sports and NCC category, social status. Once they are allotted seat in the colleges, the office and senior faculty of the college scrutinize the applications and confirm their admission. There after an orientation is given to all students about the institution by the Principal and respective Head of departments.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	<p>The college being affiliated to Osmania University, Any correspondence with the University is through the Osmania University website www.osmania.ac.in. "college login" menu option of the portal www.osmania.ac.in/collegelogin.php is used for any type of correspondence between college and university. The Internal Assessment marks and the Annual Practical Examination marks are uploaded via college login in the official site . The official login is further used for uploading the faculty details and the subjects they handle every semester, to fill in students examination application form (EAF) , downloading Hall tickets, downloading</p>

	<p>end-semester question paper through password sent to the Principal's Official mobile. Students can check their results via official site or online portals for examinations like manabadi, indiaresults etc.</p>
<p>Planning and Development</p>	<p>The institution's official mail-id is used for any communication to/from external bodies like Osmania University, UGC etc. For internal communication, multiplatform messaging app WhatsApp is used. A WhatsApp group is created with Principal, Vice-Principal and all the faculty as its members. This group is used for posting official / academic / student related announcement information.</p>
<p>Administration</p>	<p>An e-governance system www.dost.cgg.gov.in is used for student admission into the college. is with through Degree Online Services Telangana (DOST) which is a unified, online degree admission system. The admission form is available online. Students fill in the admission form and submit the same to the college. The online receipt and the details of the confirmed students is collected from DOST portal and is further computerized in college as an Admission Register. This is further used as a student database for other software applications , developed by in-house faculty, like Transfer Certificate, Bonafide Certificate.</p> <p>www.telangana.epass.cgg.gov.in - e-governance portal is used for students scholarships. Eligible students register themselves in the site at and their details and correspondence are maintained in the college. Biometric attendance machine is installed for marking attendance of teaching and non-teaching staff. Smartphones, personal email accounts , social media platforms are used by teaching and non-teaching staff. The administrative office staff are trained to use computer systems equipped with Internet for any official data maintenance.</p>
<p>Finance and Accounts</p>	<p>Accounts department uses Tally software for maintaining ledger records under separate financial headings. The financial transactions and other details are maintained in computers by the administration staff. The college updates details of the eligible staff</p>

	<p>in the Employees' State Insurance Corporation (ESIC) portal www.esic.in and corresponding amounts are transferred to the concerned account of the ESIC for the medical benefits of the staff. www.epfindia.gov.in portal of Employees Provident Fund (EPF) is used to transfer amount Deducted amount from salaries of the staff. The Professional Tax amount deductions of the staff are updated through www.tgct.gov.in portal.</p>
Student Admission and Support	<p>Students use www.dost.cgg.gov.in portal for admission into college via Osmania University. Admitted student details are maintained as a database by the college administrative staff. Students are provided additional support for various online services through an e-samachar desk available in the college premises. National e-governance portal www.scholarships.gov.in , a one-stop destination for accessing information of numerous services including Student Application, Application Receipt, Processing, Sanction and disbursement of scholarship is used for student scholarship processing and maintenance.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms.S.Saritha	National workshop on intellectual property rights	University college for women,Koti	200
2019	Ms.N.V.Swathi	National workshop on intellectual property rights	University college for women,Koti	200
2019	Ms.B.Priyanka	National workshop on intellectual property rights	University college for women,Koti	1000
2019	Ms. B.Priyanka	On research skill development	Little flower Degree college.	200
2019	Ms.G.Swetha satya sri	On research skill development	Little flower Degree college.	200

2019	Ms.K. Vidyalakshmi	Faculty Development Program on Use of LMS in teaching and Learning	Little Flower Degree College, Hyderabad	500
2019	Ms.V.Sandhya	faculty development programme ` Use of LMS in Teaching and Learning`	Little flower Degree College, Uppal , Hyd on 9th Dec 2019	500
2020	Ms. R MANGAVANI	International Workshop on Cyber Security Ethical Hacking on 27th 28th February 2020.	Bhavans Vivekananda College , Sainikpuri	500
2020	Ms G. Sunanda	International Workshop on Cyber Security Ethical Hacking on 27th 28th February 2020.	Bhavans Vivekananda College , Sainikpuri	500
2020	Ms.Padmasri Ms.Padmasri	National Seminar on " Research Analytics and Ethics in Research"	St.Anns college, Mehdipatnam , Hyd on 8th Feb 2020	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Taxation Financial Planning	NA	27/07/2019	27/07/2019	45	Nil
2019	E- Learning for Teachers	NA	03/08/2019	03/08/2019	62	Nil
2019	E- Learning for Teachers	NA	13/09/2019	13/09/2019	60	Nil
2019	Students Projects	NA	13/12/2019	13/12/2019	55	Nil

	at UG Level					
2019	Using ICT for Effective Teaching with Learning Management System	NA	18/12/2019	18/12/2019	48	Nil
2020	Kill Cancer	NA	08/02/2020	08/02/2020	60	Nil
2019	NA	Benefits of yoga	03/09/2019	03/09/2019	Nil	45
2019	NA	Letter Writing	21/10/2019	21/10/2019	Nil	20
2020	NA	Demo on Internet Banking	23/01/2020	23/01/2020	Nil	40
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP- Bioanalytical techniques bioinformatics	2	22/11/2019	23/11/2019	2
FDP-Mushroom Cultivation	2	14/09/2019	15/09/2019	2
Teacher Training	1	30/08/2019	31/08/2019	2
Faculty Development Programme was organized by Department of Commerce on "Taxation and Financial Planning	15	27/07/2019	27/07/2019	1
Workshop on R	2	09/06/2019	10/06/2019	2
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	100	1	58

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, STAR HEALTH INSURANCE, ESI, EYE CAMPS, DENTAL CAMPS	EPF, ESI, EYE CAMP, FESTIVAL LOAN, VEHICLE LOAN, DENTAL CAMPS, EDUCATION LOAN, MEDICAL LOAN	LIFT, WATER, FIRST AID, INCINERATOR, WHEEL CHAIR, EYE CAMP, DENTAL CAMP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the Auditors are appointed by the parent bodies Osmania Graduates Association and Exhibition Society, Namapally, Hyderabad. The institution is having qualified practicing Chartered Accountant as an Auditor who audit the accounts annually to verify the Vouchers, Ledgers, Bank Accounts Cash Book, Tution Fee Reconciliation, Fixed Assets, Investments and Advances etc., Income, Expenditure and Balance Sheet is thoroughly checked by an Auditor. The final Audit report is sent to the Management.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Exhibition Society	4000000	Complying with the Deficiencies pointed out by the AICTE
View File		

6.4.3 – Total corpus fund generated

2079704

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Null	Null
Administrative	No	Null	Yes	PRIVATE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parent- Teacher meetings are held for all students to discuss the academic progress of the students once in a semester. 2.Parents of 1st year students are invited to the college and an orientation programme is conducted to brief about the college and its functioning. 3. There is a constant interaction between teachers and parents through phone calls and personal meetings throughout the year on a need basis. 4. Feedback is collected from parents and their suggestions are considered for improvement of college.

6.5.3 – Development programmes for support staff (at least three)

1.A program on Benefits of Yoga is conducted by the Sports Department 2. English Department conducted session on Letter Writing for class IV employees 3. A Demonstration on Internet Banking is conducted by Department of Commerce

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Enhanced use of ICT by Faculty . 2. Constructed Auditorium. 3. Participation in Unnat Bharat Abhiyan. 4. More focus on eco-friendly campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Field trip to CDFD for B.Sc Final year Students by Department of Microbiology	09/07/2019	09/07/2019	09/07/2019	40
2019	Health Walk at KBR park by NSS Volunteers	27/07/2019	27/07/2019	27/07/2019	30
2019	Nutrition Awareness Programme on Prevention of Obesity at Sacred Heart School Kenedy Vidya Bhavan School, Secunderabad by Department of Clinical Nutrition and Dietetics	25/07/2019	25/07/2019	27/07/2019	44
2019	Workshop on Internet of Things by Department of Computer Science for B.Sc Comp. Sc and B.Com Computer students	25/07/2019	25/07/2019	25/07/2019	220
2019	Kargil Diwas Rally by NCC	26/07/2019	26/07/2019	26/07/2019	70

students

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NAVRANG 2K20	02/03/2020	03/03/2020	469	107

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Rain water Harvesting Pits, Plantation of Trees , Avoiding use of Plastics in college Premises, Over Flowing water directed to plants, encourage use of Cloth bags, Encourage use of Eco- friendly ganesha Idols, and bucket immersion, usage of LED bulbs, Switching off Electrical Appliances when not in use, Promotion of Paper less Transactions.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	15/12/2019	2	TSSPDCL JACO	NIL	540
2019	1	Nil	22/12/2019	2	TSSPDCL JACO	NIL	540
2020	1	Nil	01/07/2020	2	POLYSET	NIL	275

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Staff and Parents	10/06/2019	Teaching and Non-teaching staff are oriented towards code of conduct at the time of joining and in further staff meetings. They are advised to follow all the norms and job responsibilities assigned

by governing body and should perform their role in a professional manner. They are also made aware of the discipline and punctuality which needs to be maintained at the workplace. A good interpersonal relationship is also emphasized on at workplace to bring in a cordial relationship among the staff for the smooth functioning of the institution. Parents are informed about the rules and regulations of institution during admission and further in parent meetings.

Code of Conduct for Students

10/06/2019

Code of Conduct is accessible in the College prospectus. Students are instructed to adhere to the same and are also conveyed in the Induction Program. Faculty also emphasize on the discipline and responsibilities towards classroom, laboratory, premises in their regular classrooms. The same is also emphasized in weekly general assembly for students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebrations of Birth anniversary of the Indian Mathematical Genius Srinivasa Ramanujan	22/12/2019	22/12/2019	180
Visited Gurunanak Enclave high school and conducted An awareness program on Health and Hygiene	29/01/2020	29/01/2020	45
Poetry for Equality and fight against discrimination	24/02/2020	24/02/2020	30

Prakriti 2020 National level online competitions (Slogan Writing, Poster Making, Video Making) on the occasion of World Environment Day	25/05/2020	30/05/2020	250
Friendship Day celebrations celebrated in conjunction with DOBARA, - A senior well-being network based in Hyderabad, India and students volunteered to help senior citizens :	10/08/2019	10/08/2019	5
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The Institution has taken various initiatives to make the campus eco-friendly. A committee titled "Green Club" is formed to organize various environmental congenial activities. As a part of Annual Event and support rendered to the government, the college has taken the following initiatives

1. Haritha Haram (Planting of Saplings) - Every year this event is conducted during the month of July and August, the students and faculty of the college participate in the event by planting the saplings and taking care towards the growth with > 90 survival rate.

2. Eco-Friendly Ganesha - This is an annual event of the college organized every year before the Ganesh Chaturthi festival where-in the students of the club educate others on the importance of buying clay Ganesha's. The club organizes a stall in the college premises every year for easy buying of the clay idols by the students and faculty.

3. Bucket Immersion - This program is conducted as a follow-up of organizing a sale of eco-friendly Ganesh idols in the campus every year. The concept of teaching Bucket Immersion to the current generation is very important and safeguarding the lakes in the city from chemicals and Plaster of Paris (POP) is of utmost importance. The students of the club immerse the clay idols of Ganesha's in the bucket to symbolize the event.

4. Community Connect - The Students of the club organized an awareness program on many topics pertaining to environmental concerns like Cleaning of the campus, using of LED bulbs, segregation of waste etc... The Students as a first outreach program went to a nearby Junior College (Tagore College, Secunderabad) and educated the students regarding the same and in turn asked the students of the junior college to do their part by spreading the awareness to others.

5. Swachh Bharat - The club performs few key activities towards maintaining the college and society in an environment friendly place. The activities performed are campus cleaning drive, segregation of waste and rainwater harvesting pits

6. Environment Consciousness- Department of Botany maintains departmental garden through organic farming. They have conducted an activity "Together against pollution" and Students were taught about variety of

Plantations, Horticultural Techniques and Paper bag Preparation . Celebration of festivals with eco friendly products is encouraged. Institution restricted using plastic products and instructed students regarding the same. Institution conducts annually competitions with the theme - "Best out of waste".

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 TITLE- INTERCOLLEGIATE FEST- NAVRANG CULTURAL AND EDUCATIONAL FEST I GOAL To encourage interdisciplinary activity by congregating students from various institutions on a common platform, encourage networking promote Gender Equity II PRINCIPLES To help enable, adapt and integrate students on a multicultural workspace. Encourage creativity, leadership and organizing skills. III CHALLENGES Canvassing and convincing other colleges to participate. Careful and conscious efforts to decide which activities to be included. Getting sponsorships. Specially being a women's college handling of both the genders had to be done carefully to avoid any untoward incidents. IV STRUCTURE OF THE FEST Fest was conducted on two days. Multiple venues were set up over the entire campus. A number of literary and cultural competitions were simultaneously conducted. Each department at the college conducted an educational activity. Judges were invited for events , Prizes and Certificates were distributed to all the winners and participants. V PRACTICE AND IMPLEMENTATION PRACTICE Navrang 2K20 event was conducted in the college to promote gender equity and inculcate social networking among students. These fests encourage inter-departmental and inter-collegiate activities to initiate gender awareness and sensitization in the society. IMPLEMENTATION Since gender equity is now the focus in all areas and part of our curriculum it was an initiative towards implementing this concept on campus. The growing desire of our students to host a fest was another reason to take up this challenge. It took few months of organization to assemble and execute the structure of this event successfully in collaboration with Skill Stride Academy. Head, Coordinators of all departments, student reps NCC team formed the core team under the guidance and supervision of Dr. Rajshree. R, Vice-Principal. VI RELEVANCE TO HIGHER EDUCATION It enhances confidence and the sense of responsibility along with inter-disciplinary awareness. Enlightens students of various venues in educational and professional fields. Brings them in close contact with the potentials existing outside their college boundaries and the challenges they need to prepare themselves for. Educational fest was an eye opener to many students about opportunities available to them in terms of career advancements, jobs, availing students benefits from banks and other organizations, overseas education, skill oriented courses etc. VII CONSTRAINTS Motivate students to work for longer hours. Convince students to go out for canvassing and sponsorship purposes. VIII EVIDENCE OF SUCCESS Enthusiasm among the students and participants on the days of the fest. The time allotted to each program was over stretched as the number of participants grew enormously towards the close of registration. The college was vibrant and alive on these two days even after the programs were over. Most students of other colleges were overwhelmed by our campus, hospitality and organising skills Integrated staff and students of all departments of our institution to work towards a common goal. IX PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED More parking needed. Media to be handled carefully. Eats corner to be enlarged with more snacks and greater varieties. Best Practice - 2 TITLE Experiential Learning practices OBJECTIVES Goals To formulate and implement creative and innovative strategies in order to give practical exposure of subject to students in a more effective way and thereby enhancing their learning capabilities. Principles: To incorporate practical approach to teaching and thus creating an active learning environment To stimulate students' ability to meaningfully and creatively engage in curricular activities CHALLENGING ISSUES Translating the conceptual

approach to practical to empower learners is an issue of concern to the faculty. The students lack some of the essential skills for practical work. Generating interest and developing an ability to make them think conceptually is a challenging issue. The task of optimal implementation of the curriculum and experiential application so that the students get the true knowledge from the course is a challenge for both faculty and students.

PRACTICE AND IMPLEMENTATION The faculty emphasize on conducting activities that have an impact on the students learning experiences. The implemented practical work can lead to surface learning that focuses on the development of subject knowledge. Students collaborate in a team to achieve certain objectives in a defined time period. Many disciplines are integrated, based on their interest, the students are allowed to look into the multidisciplinary approaches to solve problems. Department of Chemistry conducted "Chem - Mehendi" wherein students are asked to apply mehendi designs with chemistry subjects as a theme. This is retrieval practice learning technique to recollect chemical structures, mechanisms or concepts in a real life activity. Department of Microbiology conducted an activity "Microbial hair-style" and "Microbial-Rangoli". It was an innovative and creative method where students have learnt the structure of microorganisms using hair style technique and in drawing Rangoli depicting immunity-freedom against diseases. Students were able to describe the role of the immune system in both maintaining health and contributing to disease. Department of Zoology conducted "Best out of waste" activity emphasising preserving the environment by reusing and recycling waste material. Department of Botany organized 'Seed Rakhi Exhibition' where students made rakhis with seeds which can be grown into plants. The idea behind creating these plastic-free seed rakhis is to promote a green raksha bandhan among people. Department of Commerce organises

Entrepreneurial activities every year which expose the students to meet the practical challenges in the current business scenario and also to develop leadership qualities and event management skills. Prior to the exhibition, a workshop on Business Plan presentation is organised. thereafter a competition on Business Plan Presentation is conducted wherein the best of the Business Plans is judged the winner. On the basis of this knowledge, Entrepreneur activity is held each year which includes coming up with ideas, doing feasibility analysis, preparing a budget plan, and acquiring resources. The outcome of this activity is learning various skills like advertising, marketing, Accounting knowledge etc. Students exhibit handmade rakhis, accessories, food items, and showcase their talent in Mehendi, hair-style, Face-painting, greeting cards, nail-art and other innovative businesses.

RELEVANCE TO HIGHER EDUCATION Additional skills acquired from such activities enables students to utilize their knowledge in practice. This helps the students to become capable and competent practitioners in self-awareness, knowledge acquisition, relationship building, exploring, challenging and skill building to become professionals. The activities in college are with an intent to encourage students to be creative, independent and form their own views. Combining knowledge with hands-on experience through such activities, helps students to prepare for competitive edge in higher education and in the job market. These activities boost self-confidence of the students and they move comfortably into their chosen careers on account of collaborative approach and hands on training.

CONSTRAINTS Creativity is not only a personality trait but also a skill that one has to be learned. The activities require more preparation time and take away study time. The faculty has to constantly motivate the student for retaining their focus and interest in activities.

VII. EVIDENCE OF SUCCESS Enhancement in academic-industry partnerships and engagement through the involvement of students in professional work. Students are motivated through these activities and they are engaged in research work, paper publications and participating in different projects. Students have excelled in their academics, and participated in various conferences and seminars, poster presentations, powerpoint presentations, paper presentations

and publications at inter-collegiate , State, and National levels like. M. Nikitha, BSc (MPCS-II) participated in Powerpoint presentation (11th March 2020) organized by "THE HINDU EDUACCESS" Young Managers Talent Hunt (YMTHT) and won 3rd prize. R.Sanghavi Ms.Soniya, MSCs 3rd year participated in Mathematics Olympiad (10th Jan 2020) organised by Loyola Academy,Hyderabad and won 1st 3rd prize K.Arthi, B.Sc MPC participated in the working model 2019- an Inter-College Project Competition (FYSIKI-2K19 and won 3rd prize. Swapna participated in Essay Writing Competition on "Sustainable Development Goals" organised by NSSO and won 1st prize. Ragini did an internship at NSSO in the Field Operations Division. Ms.Gunavardini, Ms.Niharika, Ms.Sri Chandana, BTMC 3rd year published articles in ALL SMART JOURNALS (April, May and June 2020) and received Best Article Writer P. Meghana, MBC 2nd year participated in "Collage making" (2019) on Carbon -Boon or Bane organized at Little Flower Degree College, Uppal M.N.V. Vaishnavi, BZC 3rd year in "Paper Presentation on 25th September 2019 in Two-Day National Seminar on Environment, Biodiversity, Climate Change and Human Health, Nizam College Y. Laxmi Madhuri and D. Vinayasree participated in Short Film Contest (2019) on "Importance of Nutrition for girls" at St. Ann's College for Women, Mehdipatnam and won 1st prize Juveria Taqveen, BA 3rd year participated in "Poster Presentation" (2019) at St Ann's College for Women and won 1st prize Ramya, Shawana, Spandana and Faustina participated in "Paper Presentation" March (2019) A National Seminar on "Gender and Disability" at Bharathiar University

8. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: Requires a great effort on teacher preparation thus making it very challenging for teachers, and this can be difficult to relinquish his/her traditional role and to act more of a facilitator instead. Resources are not an issue as most of the programs require only minimal budget.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://kasturbagandhicollege.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sports play a crucial part for the development of mental health and physical fitness of the body. One of the major areas in which the institution is showing distinctiveness is SPORTS. For the past 10 years the institution is consistently winning Overall Championship in Intercollegiate Competitions conducted by Osmania University. Students of our institution participate in sports and games at National, International and All India University level. Our college is ranked as one of the best colleges under Osmania University Jurisdiction for sports. 20 students of our college participated in Kabaddi, Softball, Volleyball and Judo Competitions at all levels like National, International and All India University. The College has playground, infrastructure and facilities for both indoor and outdoor games, Gymnasium and Martial Arts. Students get trained in various games like Kho-Kho, Kabaddi, Softball, Volleyball, Tennikoit, Athletics, Carroms, Table Tennis, Tae-kwon-do, Judo, Yoga and Chess. Our college also hosts Inter-Collegiate tournaments every year. A special orientation program is conducted for students of first year and are given information about sports and games, Gymnasium and Martial Arts. Once the students get registered selections to particular games are done based on their physique, strengths and keen interest. Training into the respective sport is given to the selected students before or after the college hours keeping in view of their academic schedules. Rigorous training for two months is given to the students who are participating in the tournaments. The training includes nourishing their game skills, coaching (physique), their diet plan(health) and yoga(mental). During the training period, the college will take care of minor

injuries of the student, if any. The institution also provides certain benefits like TA,DA, Fee Concession, Cash Awards for best player, Tracksuit, Sports kit, Travel Kit etc. The students who play games at the institutional level, National level, International level and All India University level are also offered employment as a coach in the institution. Ms. Shravya of B.Com was appointed as coach for Judo and Ms. Varalaxmi of BA was appointed as coach for kho-kho. The students who are willing to seek their career in sports are advised to do B.P.Ed program. Our student Ms..... got first rank in B.P.Ed at state level examination. The admission process into the college is through Dost - A Government portal since 2016. Thereby the institution is not left with a choice of selecting professional players at the entry level. Most of the students are from rural areas and being wards of first generation parents, they are unaware of opportunities and making a career in sports. Students also lack self confidence and skills needed for a professional player.. Such students are then trained and a complete transformation from raw material to finished product in the form of National players is done at the institution. Students gain various skills, experience and confidence that are helpful for developing their overall personality.

Provide the weblink of the institution

<https://kasturbagandhicollege.ac.in/distinctiveness/>

8.Future Plans of Actions for Next Academic Year

- Enter into an MoU for Solid Waste Management
- Encourage Faculty to enroll into Ph.D
- Establish an environmental park
- Departments to apply for DBT star scheme for conducting Seminars
- Establish Women Empowerment Cell
- Usage of e-Resources in all the academics
- To increase the number of MoU's by each department for student and faculty exchange.
- Implementation of ICT/e-governance in all the administrative academic sections
- Submission of AQAR for the upcoming academic session
- Strengthening the Alumni their contribution at the departmental level
- To organize Seminar/Webinars at National and International level
- To conduct a seminar on intellectual Property Rights
- Develop QR Code for the students to get register into college club
- To establish various committees to strengthen the activities in the college
- To promote research activities in all departments